



Order Form

Date of Order: _____

(Projected date of delivery is 2-4 weeks after receiving date)

Name: _____

Email: _____

Address: _____

Phone: _____

How did you hear about us? _____

Note: mtek media can make **additional** copies of your converted DVDs for a cost of \$5 per DVD. Check the box below if you are interested. Pricing for additional copies is determined by the number of DVDs it takes to convert **one** tape.

I would like _____ **additional** copies of my converted DVDs.

Project	Tape/DVD Quantity	Cost Per Tape/DVD	Discount/ Offers	Total Cost
Conversion	_____	\$ 13.00	_____	\$ _____
DVD Copies	_____	\$ 5.00		\$ _____
Shipping and Handling Fee		\$ 9.95		\$ _____
<i>This fee does not apply if tapes are not shipped.</i>				
TOTAL (before sales tax)				\$ _____

Payment: Submit payment for 1/2 of the total amount noted above. The second half of payment is due upon completion of the order. An invoice will be included with your order.

Checks can be made payable to: mtek media, Inc.

Please check the box if you would your last name and “Family Videos” to appear on your DVD cases.

Example: Mahaffey Family Videos

Special Instructions: _____

Liability Disclaimer: mtek media cannot be held responsible for the condition of any tape and any damage that could incur because of the tapes present condition. **Note:** We handle each tape with exceptional care. However, as tapes age, they become very brittle and susceptible to damage.

Send Orders To:
mtek media, Inc.
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39 W. Bridge St.
Dublin, OH 43017
614/569-3658